



Monterey Regional Waste Management District

Job Description

Position:	Sr. MRF Operator	Pay Range:	\$22.52 - \$28.74
Exempt Status:	Non-Exempt		(6 steps)
Position Status:	Full-Time	Reports to:	MRF Supervisor & MRF Manager
Reviewed:	September 2014	Application Deadline:	N/A

DEFINITION

Under general supervision, to safely and skillfully operate the full scope of equipment used in MRF operations and maintain work-flow in the District's Materials Recovery Facility (MRF); to provide lead direction and work coordination for an assigned group of operators and laborers; to sort and separate materials for recycling and disposal; to perform the more difficult and specialized assignments; and to perform other job related duties as required.

ESSENTIAL FUNCTIONS

- Ensure safe working environment
- Provide lead direction and work coordination of MRF Operators and Laborers
- Maintains work-flow in various areas of MRF operations
- Operates forklifts, loaders, excavators, sweepers, and roll-off trucks
- Separates materials for recycling
- Performs heavy physical labor
- Uses a variety of hand tools and power driven equipment
- Completes inspections of facility and equipment to identify safety issue, maintenance, and repair
- Works unusual shifts, weekends, evenings, holidays, and on stand-by status when required

DISTINGUISHING CHARACTERISTICS

This is the advanced working and lead worker level in the MRF Operator Class series. Incumbents are assigned to perform the more skilled equipment operation, assist MRF Supervisors to ensure on-going, safe operations and maintain efficient workflow in various areas of MRF operations, and separate materials for recycling. They may perform heavy physical labor, as well as a variety of semi-skilled operating and maintenance assignments. Incumbents in this classification are assigned to the Material Recovery Facility are expected to work unusual shifts, weekends, evenings, holidays, and on standby status when required. This class is distinguished for MRF Operator I and II by the fact that incumbents will have demonstrated skill in the operation of the full scope of equipment used in the District's Materials Recovery Facility and will be able to provide effective direction and coordination for an assigned operation.

CLASSIFICATIONS DIRECTLY SUPERVISED

Provides lead direction and work coordination for other MRF Operators and Laborers

EXAMPLES OF DUTIES

Performs a variety of skilled equipment operation and assignments to maintain operations and work flow in the District_MRF; maintains qualifications and operate various equipment within a confined work area; skillfully operates forklifts, loaders, excavators, sweepers, and roll-off trucks; uses a steam pressure washer to wash equipment; serves as a sort line compactor operator; loads materials for customer purchases; performs maintenance assignments, as needed to keep the MRF on-line; performs a variety of heavy physical labor and semi-skilled tasks to sort and separate retrievable materials from disposal materials; uses a variety of hand tools and power driven equipment; performs inspections of equipment during operations to identify

equipment needing maintenance and repairs; provides lead direction and work coordination for other MRF Operators; responds to emergency repair calls; enforces the safety policy/procedures that apply to the work they supervise; provides basic job training and safety instruction to employees under their direction.

TYPICAL PHYSICAL REQUIREMENTS

Frequently stand and walk; sit for extended periods; ability to stoop, kneel or crouch to pick up or move objects; physical ability to perform heavy physical labor; walk for long distances and on sloped ground and uneven surfaces; lift and move objects weighing up to 50 pounds without assistance and heavier objects with assistance; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication, work safely and operate equipment within enclosed and confined work spaces.

TYPICAL WORKING CONDITIONS

Work is performed both indoors and outdoors in varying temperature, weather, and humidity conditions; work is performed in an environment with constant noise; exposure to grease and oils; exposure to moving equipment; exposure to electrical current; wears special protective clothing and gear; constant contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Basic methods, tools, equipment, and materials used in maintenance, repair, and construction work.
- Procedures, operational requirements, and the full scope of equipment used in the District MRF.
- Provisions of the California Vehicle Code relating to the operation of commercial vehicles.
- Work safety methods and programs.
- Operation of conveyors, belts, and shaker screens.

Ability to:

- Demonstrate required skills and perform skilled, confined-space equipment operation of the full scope of equipment used in the District MRF.
- Effectively direct and coordinate the work of other employees.
- Perform the duties of supervisor when supervisor is absent.
- Provide training and guidance to other employees
- Perform semi-skilled work in the operations and maintenance of workflow in the MRF.
- Use hand and power tools skillfully.
- Perform heavy physical labor requiring strength, dexterity and agility.
- Understand and carry out oral and written directions.
- Read and write at the level required for successful job performance.
- Maintain good public relations with those contacted during work assignments.
- Establish and maintain cooperative working relationship.
- Support the goals and objectives of the MRF and the District.
- Apply sound judgment in a variety of circumstances with or without specific instructions.
- Trouble shoot operations and equipment as required to maintain material work flow
- Adhere to an assigned work schedule and meet District Attendance Standards.

Training and Experience:

Any combination of training and experience, which would likely provide the required knowledge and abilities,

is qualifying. A typical way to obtain the required knowledge and abilities would be:

At least two (2) years of experience in the operating equipment and performing a variety of assignments in a Materials Recovery Facility, working at a level equivalent to a MRF Operator II with the Monterey Regional Waste Management District. A successful incumbent must demonstrate that he/she can operate proficiently and safely all of the equipment that he/she has received training.

Possession of High School diploma or GED is required.

Special Requirements:

Possession of a California Class B Driver's License with appropriate endorsement as required by the District.

Desirable for Senior MRF Operator: Possession or ability to obtain a Class "A" driver's license issued by the California Department of Motor Vehicles.

Continued possession of a valid California Driver's Class B License and compliance with established District vehicle operation standards, including on-going insurability to drive District vehicles, are conditions of employment.

PHYSICAL AND SENSORY REQUIREMENTS - The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands - Frequently stand and walk; ability to stoop, kneel or crouch to pick up or move objects; physical ability to perform heavy physical labor; lift and move objects weighing up to 50 pounds without assistance and heavier objects with assistance; perform simple and power grasping, pushing, pulling, normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication.

Mental Demands - While performing the duties of this class, employees are regularly required to use oral communication skills; read and interpret data, information and documents; learn and apply new information or skills; perform detailed work on multiple, concurrent tasks with constant interruptions; work under deadlines and interacts with all levels of District management and personnel, and the public.

Work Environment - Work is performed both indoors and outdoors in varying temperature, weather, and humidity conditions; with exposure to: constant noise; moving equipment; dust, dirt, moisture, grease, fuel, oils, paints, landfill gas and leachate; moving equipment; electrical current and refuse; constant contact with staff and the public. Employee may wear special protective clothing and equipment; constant contact with staff and the public.

ACKNOWLEDGEMENT

I verify that I have received a copy of the job description and I understand the requirements of this position.

Employee Signature

Date

Employee Name – Please Print

