

# ANNUAL REPORT

2009-2010

59 YEARS  
AND GROWING



Monterey Regional Waste Management District



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## OPERATING SCHEDULE

Landfill Disposal Site  
 Monday – Friday . . . . . 6:30 a.m. – 5:00 p.m.  
 Saturday . . . . . 8:00 a.m. – 4:30 p.m.

Last Chance Mercantile  
 Monday – Friday . . . . . 8:00 a.m. – 5:00 p.m.  
 Saturday . . . . . 8:00 a.m. – 4:30 p.m.

Household Hazardous Waste  
 Monday – Friday . . . . . 8:00 a.m. – 5:00 p.m.  
 Saturday . . . . . 8:00 a.m. – 4:30 p.m.

Administration Building  
 Monday – Friday . . . . . 8:00 a.m. – 5:00 p.m.

Closed on Sundays and the following holidays: Memorial Day, 4th of July, Labor Day, Thanksgiving Day, Christmas Day and New Year’s Day.

## FAST FACTS

- 311,979 Tons of Solid Waste Received
- 121,460 Tons Recycled or Reused
- 681 Tons of Reusable Goods Salvaged for Sale at Last Chance Mercantile
- 41,938 Tons of Wood and Green Waste Mulched
- 663 Tons Hazardous Materials and Electronic Waste Received
- 450 Tons of Food Scraps Composted
- 258 Tons of TVs and CRTs Recycled
- 190,519 Tons Disposed in Landfill



# MESSAGE FROM THE GENERAL MANAGER



59 years and growing! The MRWMD is about to enter its 60th anniversary year in 2011. In 1961, we were called the Monterey Peninsula Garbage and Refuse Disposal District. Our charter then was to safely manage and dispose of waste. Over the years, our efforts to reduce waste and conserve resources have steadily increased. In 1987, our name was changed to reflect the broader mission of our public agency.

While looking ahead, we can draw some important lessons from our own past by looking at two successful and popular programs. One is the Last Chance Mercantile reuse store. Begun on a shoe string budget in the late 1980s, it has grown to provide a dozen jobs, convenient drop-off for reusable goods so they don't have to be thrown away, now generates over \$750,000 in sales revenues and is self supporting. Today, the Last Chance Mercantile is a sustainable operation.

Likewise, in 1983, the District began to recover landfill gas and convert it to electrical energy. Today, our 5 megawatt project generates over 38.5 million kilowatt hours of electricity annually. This provides for all the District's electrical needs with the excess renewable power sold to PG&E. The District is now being looked upon to take the lead in providing renewable energy for the proposed Regional Water Project adjacent to our property.

This is an exciting time as society comes to realize that much of what we historically considered "waste," can become a "resource." The District is looking for opportunities to create new partnerships and to add to the community infrastructure we provide for reducing, reusing, recycling and renewing. It's safe to say, the next 60 years will see more changes in our industry. By then we may have done away with the word "waste" altogether. In the meantime, the staff and I look forward to reporting to you each year on our progress.

Thank you for your support and for doing your part to reduce, reuse and recycle.

William Merry, General Manager



FY 09-10

## BOARD MEMBERS

Leo Laska, Chair	Pebble Beach
Sue McCloud, Vice Chair	Carmel-by-the-Sea
Gary Bales	Pacific Grove
Libby Downey	Monterey
Bruce Delgado	Marina
Joseph Russell	Del Rey Oaks
Kristin Clark*	Del Rey Oaks
Ian Oglesby	Seaside
David Pendergrass	Sand City
Jane Parker	Monterey County

\* Appointed mid-year

## MANAGEMENT STAFF

William Merry	General Manager
Timothy Flanagan	Assistant General Manager
Jack Cook	Safety Manager
Glen Evett	LCM/Hazardous Materials Manager
Harry Hunzie	Materials Recovery Facility Manager
Jeff Lindenthal	Public Education & Recycling Manager
Ron Mooneyham	Equipment Maintenance Manager
Rich Norton	Administrative Services Manager
Richard Pettit	Site Manager
Don Prescott	Information Systems Manager
Chuck Rees	Finance Manager
Rick Shedden	Senior Engineer

# FY 2009-2010 BOARD HIGHLIGHTS

## JULY 2009

- The FY 09-10 budget was approved including: \$17,540,000 in revenues and expenditures of \$18,374,500 resulting in an \$834,500 decrease in unrestricted cash. The budget includes: no new staff positions or hiring, deferred maintenance spending and continued delays in capital spending.
- Approved a revised Strategic Planning Work Plan including a key initiative to develop a new revenue model to replace or supplement the landfill tipping fee.

## SEPTEMBER 2009

- The General Manager was authorized to solicit proposals for the sale of Carbon Offset Credits resulting from combustion of landfill gas and generation of renewable power.

## DECEMBER 2009

- The Board received a report on the opportunity to supply renewable energy from the MRWMD landfill gas program to the Regional Water Project.
- Approved a \$28 per ton regional waste disposal agreement with the City of Scotts Valley.



## JANUARY 2010

- Authorized staff to solicit consultant proposals for analysis of alternative financing models, and a cooperative approach to Franchise Agreement Procurement Strategy in advance of local franchise collection agreements that expire in 2015.

## MARCH 2010

- Awarded a contract to HF&H consultants to conduct work on alternative funding strategies.

## APRIL 2010

- Awarded a contract to HF&H consultants to conduct work on a cooperative approach to Franchise Agreement Procurement Strategy.

## MAY 2010

- State Assemblyman Bill Monning provided the Board with information on current legislation related to recycling and environmental protection.



## JUNE 2010

- Approved a reduced \$38 per ton fee for food scrap composting effective July 1, 2010; a \$5 per ton increase to the solid waste tipping fee, and a \$3 per ton increase to the green waste tipping fee effective January 1, 2011.
- The FY 10-11 budget was approved including \$17,685,000 in operating revenues, and expenditures of \$19,750,000, resulting in a \$1,947,000 decrease in unrestricted cash.

## Board of Director FY 09-10

# SERVICE AWARDS

David Pendergrass

10 years

Libby Downey

3 years



# MRWMD DIVERSION FOR MEMBER AGENCIES

FY 09-10 Tons	Carmel	Del Rey Oaks	Marina	Monterey County	Monterey	Pacific Grove	Pebble Beach	Sand City	Seaside
<b>Tons Received at MRWMD</b>	11,100	1,595	21,010	87,977	44,242	18,099	14,211	2,252	32,172
<b>Tons Diverted</b>									
Asphalt/Concrete	1,017	70	951	4,377	2,278	1,470	1,344	27	1,958
Greenwaste	2,578	289	1,949	10,894	6,279	3,533	4,546	152	2,486
MRWMD MRF Diversion	1,769	147	2,875	10,324	4,899	2,194	2,082	390	4,212
Sludge				11,947					
<b>Total Tons Diverted</b>	5,364	506	5,775	37,542	13,456	7,197	7,972	569	8,656
<b>% Diverted</b>	48%	32%	27%	43%	30%	40%	56%	25%	27%
<b>Tons Landfilled</b>	5,736	1,089	15,235	50,435	30,786	10,902	6,239	1,683	23,516
<b>% Landfilled</b>	52%	68%	73%	57%	70%	60%	44%	75%	73%



# LAST CHANCE MERCANTILE



The Last Chance Mercantile, 1991.



The Last Chance Mercantile today

The MRWMD has been applying creative problem solving to salvaging and reuse programs for more than fifty years. As early as December 22, 1953, the MRWMD Board of Directors approved a motion to salvage cardboard from incoming loads of refuse. Following this early policy to reduce waste and conserve landfill capacity, the District in 1971 allocated \$5,000 for a study to “determine the feasibility of recycling or salvaging useful materials from solid waste.”

Shortly thereafter, the District began to allow customers to donate items for salvage and employees were authorized to salvage at the landfill face, with recovered materials

auctioned off once per month. Over the years, the auctioneer could not keep pace with the increasing flow of reusable goods spared from disposal.

In 1991 the District opened the Last Chance Mercantile (LCM), one of the first publicly owned and operated resale stores in the municipal solid waste industry. In the nearly 20 years since, the Last Chance has become legendary among Peninsula residents for great deals, unusual treasures, and for promoting a strong reuse ethic in the community.

## FACEBOOK



*Our fans on Facebook have shared their LCM finds, before and after they apply their ingenuity, like this surplus school chair, refinished to become a special spot for doing homework. Find us (and “like” us) on Facebook to see more examples.*



# HOUSEHOLD HAZARDOUS WASTE (HHW) PROGRAM

For residents within the MRWMD service area, the hazardous waste collection program offers free drop-off six days a week for items such as household batteries, CFL bulbs, paints, pesticides, cleaners, and used motor oil.

## WHAT MAKES OUR HHW COLLECTION PROGRAM DIFFERENT?

Our program began in 1987 and was one of the first HHW collection facilities in the State. Today, our innovative program reuses or recycles nearly 60% of the incoming hazardous products collected from District residents.

## REDUCE, REUSE AND RECYCLE

Since the majority of the HHW brought to the facility is still in its original container and in reusable condition, the District makes these products available to the community at the Last Chance Mercantile. Products most commonly available include latex and oil-based paint, stains, varnish, cleaners, waxes, and adhesives. Most products are available free of charge.

## HAZARDOUS WASTE FAST FACTS

- The quantity of fluorescent light bulbs received in FY 09-10 more than doubled over the year prior.
- The District pays \$.75 per CFL bulb to send them to a recycler to recover the mercury vapor, glass, metal and ceramics.
- E-waste received at the District is disassembled at e-Recycling's Hayward plant. e-Recycling signed the Basel Action Network Stewardship Pledge and is a certified "e-steward" ensuring that electronic waste is recycled in accordance with the best environmental standards and social practices.

## WHAT ABOUT HAZARDOUS WASTE FROM BUSINESSES?

Small businesses, schools and non-profit organizations located within the District boundaries that generate less than 27 gallons or 220 lbs. of hazardous waste per month are eligible to utilize the MRWMD hazardous waste collection program with the following conditions:

- Call in advance for an appointment.
- Pay a fee to offset the cost of processing their materials (a rate sheet is available on the District website [www.mrwmd.org](http://www.mrwmd.org)).

## FY 09-10 HHW COLLECTION SUMMARY

	(in lbs)
Televisions, Computers	516,936
Latex paint	218,226
Other electronic waste	206,028
Motor oil & Filters	80,204
Flammable liquids/solids	61,191
Car batteries	50,255
Oil base paint	45,117
Base, Acid, Oxidizer Reactive, and Explosive Materials	26,492
Other Hazardous Materials	25,034
Fluorescent Lamps	19,137
Batteries	18,090
Aerosol /propane	17,967
Poisons	16,030
Antifreeze	8,123
PCB	2,400
Medical waste	838
Mercury	324
<b>Total</b>	<b>1,290,645</b>



# MATERIALS RECOVERY FACILITY PROGRAM

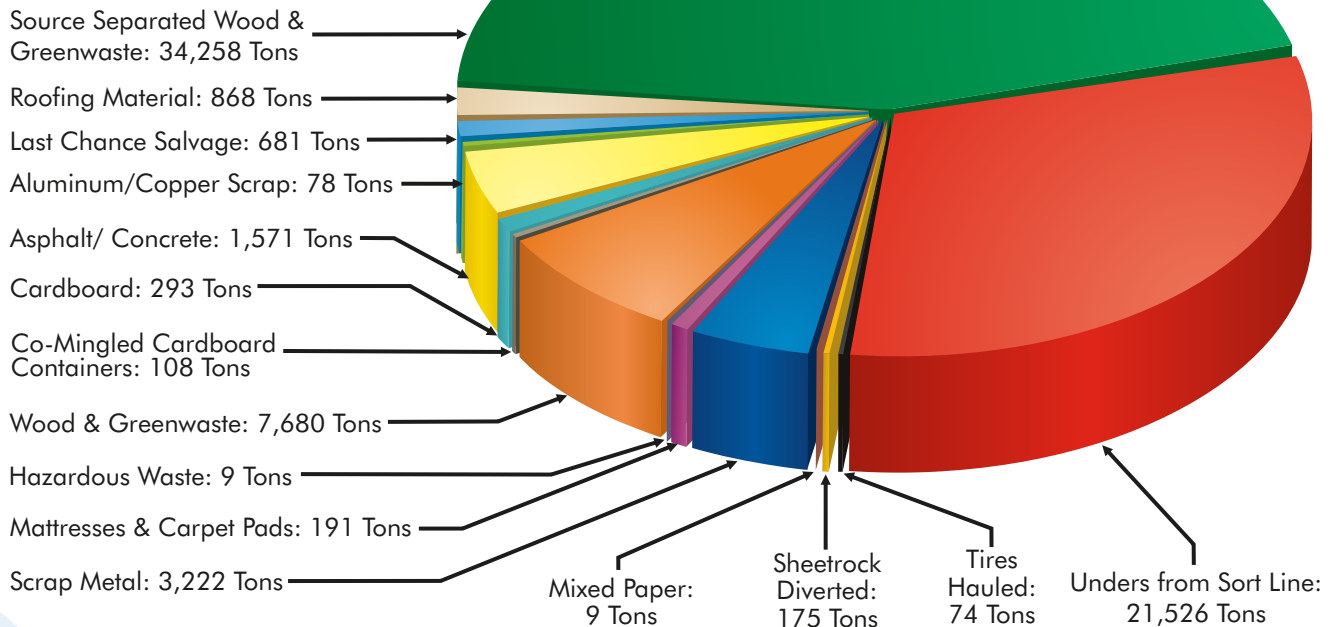
Since opening in 1996, more than one million tons of material that otherwise would have been disposed of in the landfill, has been recovered for recycling or reuse in the MRWMD Materials Recovery Facility (MRF).

The MRF is the centerpiece of the District's waste processing and diversion program. This 95,000 sq ft facility complements the residential curbside and business recycling programs operated locally by Monterey City Disposal Service and Waste Management Incorporated.

Unlike residential and commercial recycling programs that collect source separated materials only, the MRF processes more than 100,000 tons of "mixed waste" each year that arrives in debris boxes, dumpsters, and pick-up trucks. The MRF also receives clean loads of source separated green waste (landscape trimmings) and wood scraps, the raw materials for making compost and wood chips.

## SUMMARY OF FY 09-10 DIVERSION

Total Tons Reused/Recycled = 70,744



## MRF FAST FACTS

- 118,934 tons of mixed waste received at the MRF in FY 09-10: 59% of this was reused or recycled (70,744 tons).
- Approximately 16,000 pick-up truck loads (3,300 tons) of wood chips and nearly 2,000 tons of compost and topsoil were purchased by MRWMD customers in FY 09-10.

# DIVERSION SPOTLIGHT: FOOD SCRAP COMPOSTING



Weighing in at 38,000 tons per year, food scraps represent as much as 20% of the waste disposed of in the Monterey Peninsula Landfill. The benefits of composting food scraps include saving valuable landfill space and adding material high in nitrogen and moisture, two key ingredients, to the compost process. The challenge comes given the nature of food scraps, namely that they are odorous with a pulp-like consistency.

Building on the success of the District's green waste compost program, food scraps began to arrive for composting in the Fall of 2008. The program has been growing steadily over the last two years. In FY 09-10, the quantity of food scraps received totaled 450 tons, more than double the prior year.

The origin of the food scrap compost program is largely attributable to four local businesses that have made waste reduction a primary component of their operations. We are fortunate to have businesses such as the Asilomar Conference Grounds, Intercontinental - The Monterey Clement, Pebble Beach Company, and Whole Foods who are all participating in the food scrap diversion program.

In addition, a number of special events have added food scrap composting to their waste diversion efforts, including the AT&T Golf Tournament, the Big Sur International Marathon, and the Monterey Jazz Festival, among several others.

## FOOD SCRAP COMPOST FAST FACTS

- In 2010, the Big Sur International Marathon reduced event waste more than 90% by implementing a comprehensive recycling and composting program.
- The 2010 AT&T Golf Tournament diverted 5,540 lbs of food scraps to the compost program.
- The food scrap compost program, a public private partnership between the MRWMD and the Keith Day Company, was recognized by the Monterey County Business Council with a Green Partnership Award in April, 2010.



# MONTEREY PENINSULA LANDFILL

Waste that has not been reduced, reused or recycled is ultimately disposed of in the Monterey Peninsula Landfill. In FY 09-10, 190,519 tons of waste were buried in the Landfill compared with 225,451 tons in FY 08-09.

Following recent engineering calculations of landfill site life and given the recent economic downturn, future projected waste disposal quantities have been revised using an annual waste disposal growth rate of 0.5% (reduced from the previously used annual growth rate of 1.0%). With this revised growth rate, and a maximum landfill site elevation of 284 feet above mean sea level, the remaining Monterey Peninsula Landfill capacity is estimated to provide service until approximately 2163.



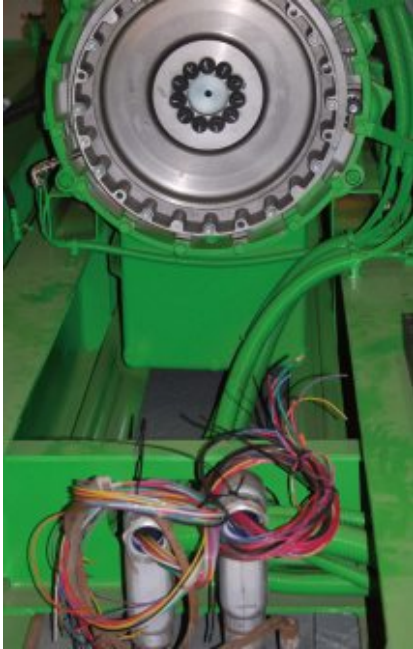
## FALCONS JOIN THE LANDFILL OPERATIONS TEAM

In March 2010 the MRWMD initiated a pilot program designed to humanely deter the presence of scavenging birds during landfill operating hours. The program employs the use of trained falcons and hawks, along with pyrotechnic noise makers all designed to chase birds away from the active landfill site. In the first few months of the program, the use of falconry has proven effective in deterring scavenging wild birds, primarily the Western Gull, from the active landfill area.

The photos below show the dramatic difference the presence of trained falcons and hawks have made in landfill operations. Falconry has increasingly become an accepted natural approach for sea gull and bird mitigation from airports, vineyards, agricultural fields, and now the Monterey Peninsula Landfill.



# LANDFILL GAS RENEWABLE ENERGY PROJECT



Jenbacher 420 During 2009 Installation

In 1983, long before the benefits of green energy and the negative effects of greenhouse gases such as methane were realized, the MRWMD developed one of the first landfill gas-to-electricity energy plants in the nation. Methane and carbon dioxide gases are byproducts of the anaerobic decomposition of refuse in the landfill. The District's landfill gas system now collects 610 million cubic feet of landfill gas per year (about 50% methane and 50% carbon dioxide) from refuse buried since the Monterey Peninsula Landfill opened in 1966.

The MRWMD Landfill Gas Project reached a new milestone when it became listed with the Climate Action Reserve in 2009. The Climate Action Reserve (CAR) is a national offsets program in the U.S. carbon market. It replaces the California Climate Action Registry and establishes regulatory-quality standards for the development, quantification and verification of GHG emissions reduction projects in North America. It issues carbon offset credits known as Climate Reserve Tonnes (CRTs) generated from such projects, and tracks the transaction of credits over time in a transparent, publicly-accessible system. The District is one of only a few landfill projects in the United States to be CAR listed and plans to earn and market CRTs in future years.

## LANDFILL GAS PROGRAM FAST FACTS

- With a new interim power sales agreement with PG&E, and a full year operating a new Jenbacher 420 engine, the District earned over \$3.3 million in power sales, a 76% increase over FY 08-09.
- The District expanded its landfill gas collection system with the installation of nine new landfill gas extraction wells and three new perimeter monitoring wells.
- The 5 megawatt LFG power project supplies all the District's electricity needs with enough surplus electricity delivered to the local grid to power 2,700 homes.
- The program captures more than 9,000 tons of methane per year, equivalent to removing emissions from 33,760 cars.



# PUBLIC EDUCATION and the Small Planet School Program



## WE HAVE CREATED A MONSTER! (AGAIN)

Building on the success of our Bag Monster, who depicts the 550 plastic bags consumed per person in California, a new creature was born this year. The Bottle Beast portrays the 350 single use plastic bottles that are consumed annually, on average, by Californians.

CSUMB Service Learner students helped design, construct and wear these costumes. The Bag Monster and Bottle Beast teamed up in April 2010 to present the MRWMD Board with a proclamation recognizing the 40th anniversary of Earth Day.

## TAKE A TOUR OF THE MRWMD ANYTIME

Over the last year, the MRWMD began offering virtual tours of its programs and operations. These short video tours are now featured on the [www.mrwmd.org](http://www.mrwmd.org) website and take you behind the scenes of District operations. We invite you to take a look, no hard hat or safety vest required!

## PUBLIC EDUCATION FAST FACTS:

- 1,341 local students were introduced to one of the "Best Solid Waste Systems in North America" via MRWMD school tours.
- The Bag Monster and Bottle Beast spread their message to thousands while marching in five community parades.
- MRWMD staff participated in seventeen community events, including fairs, expos and farmers markets.
- 275 local residents were introduced to the art and science of home composting at MRWMD workshops.
- MRWMD staff supported "zero waste" compost and recycling diversion at more than 12 community events.
- 350 people attended the June 2010 Community Open House. Mark your calendar to attend our 60th Anniversary MRWMD Open House on October 1, 2011.

## STUDENTS SHARE EXPERIENCE

*Thank you for teaching us all about recycling and trash. I had a really fun time. I will help the earth by making things out of recycled materials. I loved all the cool ideas and sculptures.*

- Aidan, first grade student

*The garbage sculptures were amazing! And I never knew that you could make a shirt of empty soda bottles!*

-Ellie, second grade student

*I liked how we got to see those big machines and to see how we can recycle things that can become tile and carpet!*

- Fred, a second grade student

*I feel that it is necessary to learn more about our waste because education is the vital step in prevention and awareness. I learned things I didn't want to learn, as well as facts that made me realize how important waste management is.*

- CSUMB student



# MRWMD EMPLOYEES

## CHARLIE BENSON & JONATHAN LIVINGSTON SEAGULL AWARDS

for FY 09-10

Date	Type of Award	To	From
8/26/09	Charlie Benson Award	Mike Bloom	Kimberle Herring
8/26/09	Charlie Benson Award	Tino Cruz	Kimberle Herring
9/30/09	Charlie Benson Award	Clyde Walkup	Ed Kalisz
9/30/09	Jonathan Livingston Seagull	Kimberle Herring	Management Staff
2/24/10	Jonathan Livingston Seagull	Tino Cruz	Management Staff
4/28/10	Charlie Benson Award	Sergio Morales	Ed Kalisz



# MRWMD EMPLOYEES

## EMPLOYEE LONGEVITY RECOGNITION

**Years of Service**

**Awarded July 1, 2009 – June 30, 2010**

### 20-YEAR AWARD

Ernesto Mangubat, Edward Lopez

### 15-YEAR AWARD

Chauncey Hendley

### 10-YEAR AWARD

Theodor Melicia, Clyde Walkup, Javier Ayala, Francisco Solorio, Luis Cazares, Hortencia Fernandez, Amalia Beasley, Fernando Becerrill, Maria Becerrill

### 5-YEAR AWARD

Antonio Moreno

### 3-YEAR AWARD

Regina Santa Cruz, Yolanda Palacio, Dora Crescencio, Sergio Almanza, David Sawyer, Sonia Fregoso, Kimberle Herring, Jose Tavares, Delfino Nunez, Josh Rivera, James Morris, Holly Yanez, Ron Mooneyham, Liz Calcagno, Petra Lozano, Kenneth Harder, Lynette Mooneyham



# FINANCIAL INFORMATION

## INCOME

Source of Funds	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11 Budgeted
Disposal Fees	\$13,054,000	\$12,915,000	\$13,563,000	\$13,125,000	\$12,642,000	\$12,560,000
Material Sales	\$1,795,000	\$1,978,000	\$2,026,000	\$1,568,000	\$1,790,000	\$1,645,000
Landfill Gas Power	\$1,511,000	\$1,918,000	\$2,104,000	\$1,905,000	\$3,360,000	\$3,275,000
Other Revenue <sup>A</sup>	\$960,000	\$997,000	\$874,000	\$594,000	\$524,000	\$373,000
<b>Total Income</b>	<b>\$17,320,000</b>	<b>\$17,808,000</b>	<b>\$18,567,000</b>	<b>\$17,192,000</b>	<b>\$18,316,000</b>	<b>\$17,853,000</b>

<sup>A</sup> Income from investment earnings, rents/leases, operational services, HHW fees, and finance charges.

## EXPENDITURES

Use of Funds	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11 Budgeted
Operating Expenses <sup>B</sup>	\$12,697,000	\$13,645,000	\$14,215,000	\$14,603,000	\$14,973,000	\$15,007,000
Acquisition of Fixed Assets	\$2,658,000 <sup>C</sup>	\$1,697,000	\$1,665,000 <sup>D</sup>	\$1,175,000 <sup>E</sup>	\$1,388,000	\$2,877,000
Debt Reduction (Principal)	\$1,228,000	\$1,318,000	\$1,519,000	\$1,579,000	\$1,774,000	\$1,866,000
<b>Total Expenditures</b>	<b>\$16,583,000</b>	<b>\$16,660,000</b>	<b>\$17,399,000</b>	<b>\$17,357,000</b>	<b>\$18,135,000</b>	<b>\$19,750,000</b>

<sup>B</sup> Non-cash expenses such as amortization/depreciation and closure/post closure expenses are not included.

<sup>C</sup> In addition, the District committed to a \$677,000 lease/purchase of equipment.

<sup>D</sup> In addition, the District committed to a \$1,105,000 lease/purchase of equipment.

<sup>E</sup> In addition, the District committed to a \$1,050,000 lease/purchase of equipment.

### Cash Reserve

As of June 30, 2010 the District has reserves of more than \$7,700,000 in order to pre-fund major capital improvements, to sustain current tipping fees, and to meet state requirements for landfills. Reserves include: Environmental Impairment Fund, Closure/Post-Closure Fund, Rate Stabilization Fund, and an Undesignated Reserve Fund.

## CASE STUDY: REPAIR BEFORE REPLACE SAVES OVER \$1,000,000

Over the last three years the MRWMD has saved \$1,087,000.00 by rebuilding 3 pieces of heavy equipment instead of replacing them.

- A 2001 544H A John Deere Wheel Loader \$58,000 rebuild (\$200,000 if replaced).
- A 1997 966F Caterpillar Wheel Loader \$53,000 rebuild (\$350,000 if replaced)
- A 1996 D8R Caterpillar Dozer \$102,000 rebuild (\$750,000 if replaced)



## MISSION STATEMENT

It is our mission to provide the highest quality, cost-efficient, integrated waste management services to the greater Monterey Peninsula, while preserving our environment and protecting public health through the reduction, reuse, recycling, and safe disposal of our wastestream.

## OUR SERVICE AREA

includes the cities of Carmel-by-the-Sea, Del Rey Oaks, Marina, Monterey, Pacific Grove, Sand City, Seaside, and the unincorporated areas of Big Sur, Carmel Highlands, Carmel Valley, Castroville, Corral De Tierra, Laguna Seca, Moss Landing, Pebble Beach, San Benancio, and Toro Park. The District covers a total of 853 square miles, serving a population of about 170,000.



## Monterey Regional Waste Management District

14201 Del Monte Blvd.  
Marina, CA 93933

831-384-5313 (tel)  
831-384-3567 (fax)

[www.mrwmd.org](http://www.mrwmd.org)  
[www.keepmontereycountyclean.org](http://www.keepmontereycountyclean.org)



MRWMD saved the following resources by using Sakura Silk, made with 100% de-inked recycled fiber and 50% post-consumer waste, processed chlorine free, designated Ancient Forest Friendly™ and manufactured with electricity that is offset with Green-e® certified renewable energy certificates: 4 fully grown trees, 1710 gallons of water, 1 Million BTUs of energy, 104 pounds of solid waste, and 355 pounds of greenhouse gasses. Calculations based on research by Environmental Defense Fund and other members of the Paper Task Force. [www.newleafpaper.com](http://www.newleafpaper.com)



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