



# Memorandum

## MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: February 26, 2010  
 TO: Board of Directors  
 FROM: Leo Laska, Finance Committee Chair  
 SUBJECT: Summary of Finance Committee Meeting of February 25, 2010

The Finance Committee met on February 25th at 9 a.m., at the District Administrative Offices. Committee members Pendergrass, Bales and Downey attended the meeting. The purpose of the meeting was to discuss matters related to preparation of the Fiscal Year (FY) 2010/2011 Budget, proposed upgrades to the Materials Recovery Facility, and an updated Purchasing Policy. Discussion is summarized below and followed the attached agenda.

### FY 2010/11 Budget Preparation

The Committee received a report from Finance Manager on the status of the preparation of the FY 2010/11 Budget which continued the discussion begun last month on assumptions and considerations in preparing the FY 2010/11 Budget. The discussions included information on proposed solid waste tonnage figures, potential scenarios for tipping fee increases and base assumptions regarding operating expenses. The Committee provided staff with direction for preparing the FY 2010/11 Budget. No action was taken under this item.

### MRF Upgrades

Tim Flanagan presented an update on the conceptual plan for upgrades to the MRF. The Committee discussed several aspects of the plan and asked for clarification on timing, costs and impacts on current District operations. The Committee concurred that staff should continue to work on the conceptual plan in order to quantify the infrastructure and operating costs and prepare an update for the next Committee meeting.

### Revision to Purchasing Policy: General Manager Procurement Limit

Staff presented a revised General Manger Procurement Limit under the Purchasing Policy. The Committee discussed the limit increase from \$10,000 to \$30,000 in light of the time since it was last adopted in 1991. Staff was requested to compare the revised limit compared to the budget in relation to the 1991 amounts and bring the revised policy to the next Board Meeting for adoption.

Next Meeting: The next is scheduled for March 25, 2010 at 9:30 a.m.

Leo Laska

Attachment

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# MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

*Home of the Last Chance Mercantile*

## MEETING OF THE MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT FINANCE COMMITTEE

Thursday  
February 25, 2010  
9 a.m.

Boardroom  
MRWMD Offices  
14201 Del Monte Blvd., Marina CA

**Attending:** Board Chair Laska; Directors Bales, Pendergrass, and Downey  
William Merry, General Manager  
Rob Wellington, Legal Counsel  
Tim Flanagan, Assistant General Manager  
Chuck Rees, Finance Manager

### AGENDA

1. FY 2010/11 Budget Preparation.
2. MRF Upgrades.
3. Revision to Purchasing Policy: General Manager Procurement Limit.
4. Next Meeting Date: March 25, 2010.