



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

DATE: January 8, 2010
TO: Board of Directors
FROM: General Manager
SUBJECT: Agenda Information for the January 15, 2010 Board Meeting

CALL TO ORDER AT 9:30 AM

PLEDGE OF ALLEGIANCE

ROLL CALL AND ESTABLISHMENT OF QUORUM

PUBLIC COMMUNICATIONS

Anyone wishing to address the Board on matters not appearing on the Agenda may do so now. The public may comment on any other matter listed on the agenda at the time the matter is being considered by the Board.

CONSENT AGENDA

These matters include routine financial and administrative actions, which are usually approved by a single majority vote. Individual items may be removed from Consent for discussion and action.

- 1) **Approve Minutes of December 18, 2009 Regular Board Meeting**

- 2) **Approve Report of Disbursements**

PRESENTATIONS

- 3) **Three-year Award to Director Libby Downey**

Congratulations, along with our gratitude for her many contributions, to Director Downey for her three years of dedicated service to the Board.

4) Presentation on Green Waste Processing by Materials Recovery Manager, and Composting Operation by Keith Day

There will be a brief presentation on green waste processing and on composting operations at the District. Materials Recovery Facility (MRF) Manager Harry Hunzie will present on the green waste processing, which the District has been doing since before the MRF opened in 1996. Once processed, the green waste is used in several different ways, including as mulch, for compost, for biomass fuel and it is mixed with biosolids to create a soil cover material for the landfill.

Also making a presentation will be Keith Day. His presentation will focus on composting of the green waste and food waste materials which originate District operations

OTHER ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

5) Authorization to Issue Request for Proposals for Consultant Services for Greater Regional Waste Management System Cooperation: Alternative Funding and Franchise Agreements

Please refer to the enclosed memo and Request for Proposals (RFP) from Public Education and Recycling Manager Jeff Lindenthal. The work effort outlined in the RFP will accomplish two strategic objectives of the District. First, will be to take the next step to determine a more sustainable long term funding mechanism for the District. The Board has received many staff reports over the last two or three years on declining tonnages and declining revenues. Tonnages to the landfill are anticipated to continue to decline due to successes in recycling, economic conditions and likely increases in statewide diversion goals.

The other strategic objective of the work effort will be to continue the work begun by Hilton Farnkopf & Hobson (HF&H) and reported to the Board in December, on a consolidated approach to the member agency franchise agreements. The work effort would begin immediately upon Board authorization, anticipated at the March meeting, and be completed in the fall of 2010.

Recommendation: Authorize Issuance of Request for Proposals for Consultant Services for Greater Regional Waste Management System Cooperation: Alternative Funding and Franchise Agreements.

6) Award Contract to American Environmental Group West, Inc. of Concord, CA to Install Nine New Landfill Gas Extraction Wells and Three New Perimeter Monitoring Wells at a Cost Not to Exceed of \$158,239

Please refer to the enclosed memo from Senior Engineer Rick Shedden. The installation of the

wells is necessary for two reasons. The nine extraction wells will help to control landfill gas migration and will also increase the collection efficiency of the well field and the amount of landfill gas delivered for fuel in the production of renewable power. The three new perimeter wells are required by State regulations. The cost to install the wells is below the amount estimated by staff and below the amount included in the budget.

Recommendation: Award Contract to American Environmental Group West, Inc. of Concord, CA to Install Nine New Landfill Gas Extraction Wells and Three New Perimeter Monitoring Wells at a Cost Not to Exceed of \$158,239.

STAFF REPORTS

7) Financial, Operating, and Recycling Reports

The financial statements for December 2009 have not been completed due to the early date of the Board Meeting. The revenues from the materials crossing the scales were down 14.0% from last month and down 22.4% from December 2008. Refuse Accepted (excluding Regional Waste) for December decreased by 1,178 tons from last month or 7.6% and decreased by 4,691 tons or 24.6% from last year. The total refuse for the last 12 months was 194,211 tons down 24,515 tons or 11.2% from the 12 month period ended December 2008. The December 2008 revenues may have been slightly higher than normal because they included 2,928 tons, at the regular rate of \$45/ton, of refuse from a single nonrecurring haul of mill scale material from the CEMEX plant in Davenport.

The Operating Report for December 31, 2009 is enclosed. The Total Solid Waste Accepted into the site (excluding regional waste from Santa Cruz County and Watsonville) during December 2009 was 21,348 tons, a decrease of 2,769 tons (or 11.5%) from last month. The variances resulted from decreased waste from Commercial and Industrial haulers (1,868 tons – 26.1%), Cash customers (935 tons – 16.6%) and a slight increase from Franchise Haulers (34 tons – 0.3%). Santa Cruz County delivered one load during December 2009, down 12 tons from last month. The City of Watsonville delivered 864 tons during the month of December 2009, down 152 tons (14.9%) from last month.

8) Summary of 2009 District Accomplishments

Enclosed, for your information, is a memo from Jeff along with a summary of 2009 District Accomplishments. The list is useful for staff in recalling accomplishments during the year, and I hope you too find it to be of use.

9) Request Board Member Participation in Insurance Company Training Classes to Allow District to Receive Discounts on Insurance Premiums

Please refer to the enclosed memo and other information from Administrative Services Manager Rich Norton. The District's insurance carrier, Special District Risk Management Authority (SDRMA), offers substantial premium discounts to the District if a certain number of Board members participate in training opportunities as outlined in Rich's memo. At this time, we are seeking participation from four Board members, so if you are available to participate in such training, please consider doing so by contacting Becky or Rich.

10) Report on LAFCO Policy on Annual Contributions to Commissions Operating Expenses

For your information, please refer to the enclosed memo from LAFCO Executive Officer Kate McKenna, and her attached information. As outlined in her materials, during 2009, two LAFCO member cities informed LAFCO that they may not be making their annual contributions as required by law. As it turns out, the two cities have substantially made all of their contributions and intend to pay in full within the fiscal year.

11) Meeting of Special Districts Association of Monterey County (SDAMC) on January 19, 2010

The next meeting of the SDAMC will be on January 19th. The agenda for that meeting is enclosed, along with the minutes of the July 21, 2009 meeting and the notes from the October 20, 2009 meeting. Director Parker and I plan to attend the meeting on January 19th.

OTHER CORRESPONDENCE

12) Letter From/To Del Mesa Carmel RE: Universal Waste Management

The District received a letter from Del Mesa Carmel located in Carmel Valley. Following my conversation with their General Manager, a letter reply was sent to him, outlining District procedures for handling of universal and household hazardous waste.

13) Letter To Member Agency City Managers RE: Franchise Agreements

The Board, at the December meeting, authorized sending the enclosed letter. A list of everyone receiving the letter is also enclosed.

14) Letter To California Energy Commission RE: Alternative and Renewable Fuel Infrastructure

The Board, at the December meeting, authorized sending the enclosed letter. The District's intent at this time would be to install four renewable electricity charging stations on site, where electric vehicles could be recharged. There will be many more details to be worked out, and

staff will be reporting to the Board on the matter as we move along.

15) Letter From Monterey County Food Bank RE: Thank You for Donation

Many District employees, under the coordination effort of Public Education Coordinator Kimerle Herring, are to be commended for their generous contributions to the Food Bank of Monterey County.

GENERAL MANAGER COMMUNICATIONS

- **Update on Issues Related to Salinas Valley Solid Waste Authority (SVSWA)**. At the November meeting, staff was requested to provide a monthly report to the Board on discussions between the District and the SVSWA. There has been little opportunity for discussions with staff being away from work over the holidays and January being an early Board meeting for the District. I have made telephone contact with SVSWA General Manager Patrick Mathews and hope to hear back by the time of the Board meeting. The Board meeting of the SVSWA has been moved back a week to Thursday, January 28th.
- **Bird Control at Monterey Peninsula Landfill**. Staff has selected a contractor, and is finalizing contract wording and we anticipate the falconer will be on-site by February 1st.
- **Renewable Power Sales**. As previously reported to the Board, staff continues discussions with PG&E for sale of renewable power under a long term contract, and plans to discuss the matter with the Finance Committee in late January, and bring a recommendation to the Board at the February 19th meeting.
- **California Integrated Waste Management Board (CIWMB)**. The CIWMB has been disbanded as of January 1, 2010, and the California Department of Resources, Recycling and Recovery will be assuming all programs of the CIWMB. The Members of the Board, including John Laird, no longer work there. For further information: www.calrecycle.ca.gov/.
- **Appointments to District Board**. For your information, no Board member terms expired at the end of 2009. At the end of 2010, the four year terms of Vice Chair McCloud and Directors Bales, Downey and Parker expire.
- **SWANA Symposiums**. I would like to invite each of you to consider attending one or more SWANA technical seminar/tradeshows events this year. There are several to choose from, all of which provide tangible benefit by attending. They are:
 - **SWANA WASTECON 2010, August 15-17, Boston Convention Center**. This year SWANA and the American Public Works Association (APWA) will be jointly holding their annual technical symposium/tradeshows. Such a joint show has not happened before and maynot happen again. It provides a unique opportunity to public works staffs and elected officials to get a double benefit by attending. I am very pleased to report that abstracts by both Tim and Jeff have been selected for presentation.

Tim's is titled: "Environmental Responsibility Assists in Meeting Social Needs at the Last Chance Mercantile". Jeff's is titled: "Social Networking-An Essential Tool for Community Outreach and Support". If you can afford time for attending only one, this would be the conference, which would also benefit your City. For further information go to: www.wastecon.org.

- **33rd Annual Landfill Gas Symposium, March 8 – 11, San Diego.** This symposium has been very beneficial to the District over the years and with renewable energy topics at the forefront we expect the same this year. Tim or I plan to attend, along with other District key landfill gas to energy staff.
- **15th Annual Landfill Symposium and Planning and Management Conference, April 12 – 14, Reno, Nevada.** This symposium has two tracks, one focused on landfill topics, the other on planning and management of solid waste systems.
- **SWANA Western Regional Symposium, April 19-28, San Luis Obispo.** This symposium is focused on California waste management topics and issues.
- **14th Annual Senior Executive Seminar, January 21-23, San Diego.** This is an invitation only seminar to which I have been invited and where I will be one of two participants on a panel discussion of: "Long Term Planning for Solid Waste Management".

For further information go to: www.swana.org. Please contact Becky or me if you would like further information or are interested in attending any of these venues.

BOARD COMMUNICATIONS

CLOSED SESSION

As permitted by Government Code Section 54956 et seq., the Board may adjourn to a Closed or Executive Session to consider specific matters dealing with pending or prospective litigation, real property negotiations, certain personnel matters, or to confer with District's Meyers-Milias-Brown representative.

NEXT MEETING DATE: FEBRUARY 19, 2010

Respectfully submitted,


William M. Merry