

Special District Risk
Management Authority

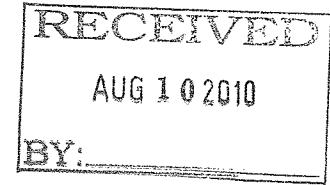
Maximizing Protection.
Minimizing Risk.

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August 6, 2010

Mr. Leo Laska
Chair
Monterey Regional Waste Management District
Post Office Box 1670
Marina, California 93933-1670



NOTICE OF DIRECTOR VACANCY

Dear Mr. Laska:

On behalf of the SDRMA Board of Directors, I'm writing to notify members of a vacant Director's seat on SDRMA's Board of Directors effective September 30, 2010. The vacancy is due to a resignation of a current Director. The remaining balance of the unexpired term is 14 months, expiring December 31, 2011, and will be **filled by appointment of the Board of Directors** based on an application and interview process.

The appointment will be based on the following procedures according to SDRMA Bylaws and Election/Appointment Policy No. 2009-07:

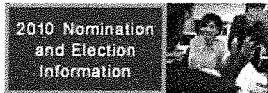
Candidate Qualifications

Interested candidates must be a Board member or full-time management employee (see Policy No. 2009-07, Section 4.1) and be an active member agency of either SDRMA's Property and Liability or Workers' Compensation Programs. Only one representative from any member agency may serve on the Board of Directors at one time. Member Districts/Agencies which already have representatives serving on the Board are:

Alameda County Water District
Bear Valley Community Services District
Cambria Community Services District
Mojave Desert Air Quality Management District
North of the River Municipal Water District
Trinity County Waterworks District #1

These districts/agencies are not eligible to nominate another representative for the vacancy.

Candidate Documents and Information – Attached are candidate documents and information including a Board of Director fact sheet, sample resolution and Election/Appointment Policy No. 2009-07. Additional documents may also be obtained by contacting SDRMA Member Services Manager Ellen M. Doughty at 800.537.7790 or on SDRMA's website at www.sdrma.org. To obtain documents electronically:



From the SDRMA homepage, click on the "2010 Nomination and Election Information" button located on the left side of the web page just below Member Log-in. All necessary documents may be downloaded and printed.

Application Packet

Candidates shall submit the following;

- a) A letter of interest; and
- b) A resume, with particular emphasis on the candidates knowledge of special districts and risk-management; and
- c) A resolution from or a letter approved by the candidate's Governing Body nominating the candidate.
- d) **Completed application packets must be received in SDRMA's office no later than 5:00 P.M. October 6, 2010.**

Interview Process

- a) Qualified candidates who have submitted an approved application packet will be advised in writing acknowledging the receipt of their application packet and confirming the date, time and location of their interview.
- b) Interviews will be conducted by SDRMA's Board of Directors on Wednesday, November 3, 2010 in Sacramento at SDRMA's office.
- c) SDRMA shall reimburse the reasonable expenses, in accordance with SDRMA policy, (for travel, meals and, if necessary, lodging) of the appointed candidate for his/her attendance at the interview. **The expenses of all other candidates/interviewees shall be borne by the candidate or their district/agency.**

Selection

The Board of Directors anticipates making the selection and notifying candidates of the final selection on November 3, 2010. Candidates will be advised in writing of the Board's selection. The successful candidate will be seated at the Board Meeting on November 4, 2010.

SPECIAL NOTE: As a part of our normal election process, three Board seats will be up for election during 2011. One of the three seats up for election in 2011 is being filled by this appointment for a 14 month term. Therefore, whichever candidate is appointed by the Board on November 3, 2010, that Board member must then stand for election during the regular election process in 2011 and be successful in order to remain in that seat beyond December 31, 2011.

SDRMA is governed by its members for the benefit of its members. This is an important opportunity for our members to participate in their Risk Management Program. Please contact our Chief Executive Officer, Gregory S. Hall, at 800-537-7790 if you have any questions regarding the Board vacancy or the appointment process.

Sincerely,

A handwritten signature in black ink, appearing to read "David Aranda".

David Aranda, President
Board of Directors

cc: SDRMA Board of Directors