



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Reviewed by [Signature]
General Manager

Date 11/8/07

DATE: November 8, 2007
 TO: General Manager
 FROM: HHW/LCM Manager
 SUBJECT: Purchase of a Fabric Covered Structure at the Last Chance Mercantile Yard

RECOMMENDATION: That the Board of Directors award a contract to R.E. Murrill/Cover-all of Sherman Oaks, CA., for the purchase and installation of a fabric covered structure at the Last Chance Mercantile (LCM) at the proposed price of \$48,602 in accordance with their bid dated November 7, 2007. Funds are available in the FY 2007/08 Capital Outlay - Facility Improvement Budget, and a Recycling Grant received from the California Integrated Waste Management Board (CIWMB) for this work.

BACKGROUND

When the LCM opened its new facility in 1996, almost all materials that were salvaged or donated were processed for sale in a 20' x 30'-foot room located on the northeast side of the building. That year 442 tons of resale materials were salvaged from the MRF tipping floor, and sales from those items totaled \$127,000. Last fiscal year, the LCM received more than 900 tons of materials from the MRF tipping floor, and staff estimates that donations from residents and businesses exceeded the amount of materials salvaged on the tip floor. With the increase of salvaged and donated materials, the room designed for processing these materials for sale is no longer adequate to accommodate the amount received. Currently, LCM employees process materials in a designated area outdoors and subject to inclement weather conditions.

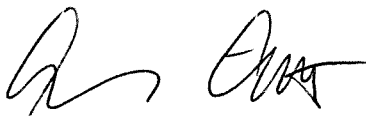
In April 2007, staff recommended that a 35' x 80' foot fabric covered structure be installed at the area currently used for processing materials for sale. Since that time, staff has revised the specifications for the structure, adding open sides for better visibility for customers and safer working conditions for employees.

REPORT OF BIDS

At the April meeting, the Board authorized issuance Request for Bids for this work. On October 29th, requests for bids were sent out to four firms. Bids were due at the District on November 7th, 2007 by 4:00 p.m. On that day the District received only one bid, from R.E. Murrill/Cover-all of Sherman Oaks, CA, at a proposed price of \$48,602 for the above mentioned work. The price is within the District estimate for the work, is a competitive price, and therefore recommended.

CONCLUSION

The funds are available to for the purchase and installation of the much needed structure. The CIWMB grant will offset one half of the total cost to purchase and install the structure (up to \$28,000). It is therefore recommended that the Board accept the proposal from, and award the contract to R.E. Murrill/Cover-all, to supply and install a fabric covered structure, at the proposed price of \$48,602, and in accordance with their proposal.



Glen Evett