



Memorandum

MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

Reviewed by WMM Date 5.11.07
General Manager

DATE: May 11, 2007
TO: General Manager
FROM: Site Manager
SUBJECT: Request for Proposals (RFP) to Contract for Professional Uniform Services

RECOMMENDATION: That the Board of Directors authorize issuance of a RFP from local professional uniform rental and laundering service companies to provide employee uniform apparel.

DISCUSSION

The District has maintained a working relationship with AmeriPride Service of Fresno for rental and laundering services of employee uniforms since August of 2003. The Contract with AmeriPride expired in August of 2006 and service has continued on a month-to-month basis. Staff is requesting authorization to issue a RFP to local uniform apparel service companies for such services.

The cost for this service has ranged from \$35,000 to \$40,000 per year for approximately 130 employees to be provided uniforms and for floor mats and towels used on site; all are exchanged on a weekly basis. Costs vary due to employee separations, vacations, as well as quantity of weekly deliveries. The District has experienced a reduction in costs from the prior provider which ranged from \$50,000 to \$55,000 over a three-year period. These costs do not reflect the time and effort Site Support Specialist, Gracie Arreola, has put in to manage these services and it is through her diligence that the District has experienced these savings.

Staff intends to solicit proposals from the following companies:

Company	Location
AmeriPride Service	Fresno, CA
Aramark Uniform Services	Castroville, CA
Cintas	Gilroy, CA
Mission Linen & Uniform Service	Salinas, CA

Staff anticipates bringing a recommendation for Board consideration and approval at the July meeting. Service would commence upon the expiration of the existing contract. Basic qualifications for consideration will include, but are not limited to, the following:

- Regularly scheduled deliveries of uniforms and apparel.
- Detailed inventory management.
- Expeditious turn-around on new uniforms, replacements, and repairs.
- Accurate description of charges on invoices.
- Convenient billing options.

Richard Pettit
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