

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT  
REGULAR MEETING MINUTES**

9:30 a.m., Friday  
April 15, 2005

Boardroom  
Monterey Peninsula Landfill  
Marina, CA

**MEMBERS PRESENT:** Dan Albert, Chair  
Sue McCloud, Vice Chair  
Gary Bales  
David Pendergrass  
Ken Gray  
Leo Laska  
Joseph Russell  
Jerry Smith  
Don Jordan (seated at 9:48 a.m.)

**MEMBERS ABSENT:** None

**STAFF PRESENT:** William Merry, General Manager  
Ken Buchert, Legal Counsel  
Richard Norton, Administrative Services Manager  
Heidi Feldman, Public Education Coordinator  
Don Prescott, Finance/Information Systems Manager  
Richard Petitt, Assistant Site Superintendent  
Harry Hunzie, MRF Manager  
Rebecca Aguilar, Administrative Support Supervisor  
Julia Partida, Administrative Support Specialist  
Cheryl Hall, Public Education Assistant  
Rodney Barber, Assistant Mechanic/Operating Engineers Shop Steward  
Suzan Fine, Recycling Attendant/SEIU President

**OTHERS PRESENT:** Greg Meyor, City of Salinas  
Karen Schkolnick, Monterey County Department of Environmental Health

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

Notice having been duly given and the presence of a quorum established, the April 15, 2005, Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Albert at 9:30 a.m.

**CONSENT AGENDA**

Following a motion by Director Bales, and seconded, the Board approved the following actions:

- 1) **Approve Minutes of March 18, 2005 Regular Board Meeting.**
- 2) **Approve Report of Disbursements.**

**MONTEREY COUNTY ENVIRONMENTAL HEALTH DEPARTMENT PUBLIC HEARING**

**3) Accept Comments on Monterey Peninsula Landfill - Materials Recovery Facilities Permit Revision**

General Manager stated that the Monterey County Environmental Health Department (MCEHD) had asked that the District host a public hearing at this Board meeting, which the MCEHD is required to hold, to allow members of the public the opportunity to express their concerns and ask questions related to the District's application for a Solid Waste Facility Permit revision. The permit revision would encompass combining the existing permits for the District's landfill and MRF, as well as allow for an increase in vertical height of the landfill, an increase in the total daily tonnage of incoming waste to the site, an increase in daily vehicles into the facility, and a change in hours of operation. The public hearing had been properly noticed.

Chair Albert opened the public hearing at 9:33 a.m. There being no comments by the public, the hearing was closed at 9:34 a.m.

**ITEMS FOR BOARD CONSIDERATION, DISCUSSION, AND ACTION**

**4) Authorize Agreement with Whitson Engineers for Preparation of Engineering Plans and Specifications and Bid Documents for Del Monte Blvd. Left Turn Lane**

The Board reviewed a memorandum from Senior Engineer requesting authorization to execute a contract with Whitson Engineers to provide professional engineering services related to the preparation of design plans and specifications for the construction of a left-turn lane on Del Monte Boulevard. The cost for the required services would be billed on a time and materials basis, with an amount not-to-exceed \$49,925.

General Manager stated that as part of the District's application for a revised Solid Waste Facility Permit (SWFP), a Traffic Impact Analysis had been performed by Higgins Associates which had concluded that the District's site entrance at the intersection of Del Monte Boulevard and Charlie Benson Lane was operating at an acceptable level of service, but the existing mid-day peak hour left-turn volumes exceeded the Monterey County Department of Public Works threshold standards. He stated that the District was therefore required to install a left turn lane and a right turn deceleration lane at a cost of approximately \$360,000, which would be included in the 2005-06 budget.

Board discussion followed regarding peak hours and traffic, and CalTrans road grading. General Manager stated that there were times in the day that traffic queued up on Del Monte Blvd., waiting to turn left into the site. He also stated that Del Monte Blvd., in front of the site probably had a Level of Service (LOS) rating of C (for existing plus project conditions), and that there was no alternative for the installation since it was being required by the County as part of the permit revision.

Vice Chair McCloud questioned the total estimated cost with regard to striping and landscaping. General Manager stated that the engineer's estimates were generally conservative and costs would depend on the actual bids. Director Laska asked whether the MRWPCA would share in the cost. General Manager responded that the District has asked them to share in the cost, but the traffic study had showed that only 11% of the traffic was related to the MRWPCA, and they might request another study. He also stated that the District was responsible for maintaining the road from the site entrance up through the four-way stop on Charlie Benson Lane and the MRWPCA was responsible for the road from that point up to the regional plant site.

**It was moved by Director Bales, seconded, and Unanimously Carried To: Authorize Agreement with Whitson Engineers for Preparation of Engineering Plans and Specifications and Bid Documents for Del Monte Blvd. Left Turn Lane on a Time and Materials Basis, with an Amount Not-to-Exceed \$49,925.**

**5) Adopt Resolution 2005-11 to Authorize Execution of a Five Year Lease Purchase Agreement with Municipal Finance Corporation to Finance Caterpillar D9T Bulldozer**

The Board reviewed a memorandum from Finance/Information Systems Manager, Don Prescott, requesting the Board adopt a resolution authorizing the execution of a five year lease purchase agreement with Municipal Finance Corporation to finance the new Caterpillar D9T bulldozer.

**It was moved by Vice Chair McCloud, seconded, and Unanimously Carried To: Adopt Resolution 2005-11 to Authorize Execution of a Five Year Lease Purchase Agreement with Municipal Finance Corporation to Finance Caterpillar D9T Bulldozer.**

**STAFF REPORTS**

**6) Accepting Out-of-District Solid Waste for Disposal**

General Manager stated that District staff had met with EMCON to discuss the parameters of the acceptance of outside waste. EMCON anticipates having a draft report available by the end of April. He suggested that the Board finance/personnel subcommittee may wish to discuss the report when they meet to review the preliminary budget in early May.

**7) Salinas Valley Solid Waste Authority Update**

General Manager stated that although staff had not held further discussions with the Salinas Valley Solid Waste Authority (SVSWA), he had been asked by the Monterey County Agricultural Advisory Committee to appear at their March 24<sup>th</sup> meeting to hear presentations related to SVSWA's proposal to site a new landfill in the Pine Canyon area of southern Monterey County southeast of King City. SVSWA General Manager, Steve Johnson, presented various criteria for siting landfills. General Manager stated that he had made a brief presentation on the history of the District and described the various programs and activities carried out by the District. The Advisory Committee members believe that it would be prudent for the District and the SVSWA to work together in the mutual interests of Monterey County to provide disposal capacity. The Board reviewed a letter from the Advisory Committee to the Monterey County Board of Supervisors to that effect.

Marianne Madsen, addressed the Board and thanked the General Manager for his presentation to the Advisory Committee. She also thanked the Board for continuing to have discussions with regard to the acceptance of waste from the Salinas Valley. She stated that she believed Monterey County should take care of its own and make arrangements with the SVSWA to take their waste for disposal rather than accept waste from other counties.

**8) Status of Assistant General Manager Hiring Process**

General Manager reported that 71 applications had been received for the position. Interviews will be scheduled for the end of April.

**9) Report on March 30, 2005 County Illegal Dumping and Litter Abatement Task Force Meeting**

General Manager reported that the County Illegal Dumping and Litter Abatement Task Force had met on March 30<sup>th</sup> and he anticipated they would release their initiatives within the next month.

Vice Chair McCloud commented that the center median was filling up with litter again and mentioned that perhaps Heidi Feldman could get the Monterey County Herald to run an ad to solicit more volunteers for County and State adopt-a-highway programs.

**10) Recycling, Operating, and Financial Reports**

The Board reviewed the recycling and operating reports. General Manager reported that tonnage had been down slightly in March which was not surprising considering the wet weather. Due to the Board meeting occurring early in the month, the March financial reports would be included in the packets for the May Board meeting.

**11) Briefing on Recycling Diversion Calculations**

Finance/Information Systems Manager Don Prescott made a PowerPoint presentation to the Board which outlined how the state mandated diversion (recycling) calculations were made.

Board discussion followed regarding diversion of individual jurisdictions. Staff was asked to do as much as possible to ensure proper credit for diversion was made and to assist member jurisdictions to develop alternative diversion programs.

**OTHER CORRESPONDENCE**

**12) Note from Crumpton 4<sup>th</sup> Grade Class to Heidi Feldman and Cheryl Hall Thanking Them for Tour**

The Board reviewed a note from the 4<sup>th</sup> graders of Crumpton Elementary School in Marina to Public Education Assistant Cheryl Hall and Public Education Coordinator Heidi Feldman, thanking them for their tour. The Board also reviewed a memorandum from Heidi and Cheryl that noted that they had provided 15 tours and presentations to 421 people during the month of March.

**GENERAL MANAGER COMMUNICATIONS**

General Manager stated that staff was interested in taking advantage of Federal Section 45 tax credits and upsizing the landfill gas to energy project's Caterpillar engine/generator. A staff report may be brought before the Board at their May meeting.

**BOARD COMMUNICATIONS**

Vice Chair McCloud shared a brochure from Fresno County that outlined the various recycling and disposal options for different materials and items. She inquired whether it was something that Monterey County could emulate.

Karen Schkolnick, MCEHD, addressed the Board and stated that something similar was available on the County website, and she could provide a copy to the Board at their May meeting.

**CLOSED SESSION**

The Board went into closed session at 10:36 a.m. regarding the following:

Conference with Property Negotiators

Property: Landfill Site Space/Capacity  
District Negotiators: William Merry and Don Prescott  
Negotiating Parties: Randazzo Enterprises, Santa Clara County, Santa Cruz County,  
and Salinas Valley Solid Waste Authority  
Terms: All Terms and Conditions

Conference with Labor Negotiators:

District Negotiators: William Merry and Richard Norton  
Employee Organizations: Operating Engineers and Service Employees International Unions;  
Management and Confidential Employees

The Board returned into open session at 11:27 a.m. Legal Counsel stated that the Board did not discuss the first matter. With regard to the second matter, he stated that the Board gave instructions to the negotiators. No other action was taken.

**ADJOURNMENT**

There being no further business to come before the Board at this time, the April 15, 2005 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned to May 20, 2005 by Chair Albert at 11:28 a.m.

**RECORDED BY:**

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Rebecca G. Aguilar  
Administrative Support Supervisor/  
Recording Secretary

**AUTHENTICATED BY:**

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William M. Merry, P.E., DEE  
General Manager/Secretary