

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT
REGULAR MEETING MINUTES**

9:30 A.M., Friday
March 19, 2004

Boardroom
Monterey Peninsula Landfill
Marina, CA

MEMBERS PRESENT: Dan Albert, Chair
Jack Barlich, Vice Chair
Gary Bales
Ken Gray
Edith Johnsen
Leo Laska
Tom Mancini
Sue McCloud
David Pendergrass

MEMBERS ABSENT: None

STAFF PRESENT: J. David Myers, General Manager
William Merry, District Engineer/Assistant General Manager
Robert Wellington, Legal Counsel
Rick Shedden, Senior Engineer
Richard Norton, Administrative Services Manager
Heidi Feldman Public Education Coordinator
Harry Hunzie, Materials Facility Manager
Rebecca Aguilar, Administrative Support Supervisor
Julia Partida, Administrative Support Specialist
Rodney Barber, Assistant Mechanic/Operating Engineers Shop Steward
Suzan Fine, Recycling Attendant/SEIU Shop Steward

OTHERS PRESENT: Angela Brantley, City of Monterey
Mark Arsenaault, Waste Management, Inc.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice having been duly given and the presence of a quorum established, the March 19, 2004, Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Albert at 9:30 a.m.

PRESENTATION OF 10-YEAR SERVICE AWARD TO JACK BARLICH

Chair Albert presented Vice Chair Jack Barlich with a 10-year service award on behalf of the Board and the District. Chair Albert congratulated and thanked Vice Chair Barlich for his valuable input throughout the years. Vice Chair Barlich thanked the board members for allowing him to serve on such a wonderful board and allowing him to work with the District staff.

CONSENT AGENDA

Following a motion by Director Laska and seconded, the Board approved the following actions:

- 1) **Approve Minutes of February 20, 2004 Regular Meeting**
- 2) **Approve Warrants #42373 - #42561**

PUBLIC HEARING TO CONSIDER AWARD OF CONTRACT TO SHAW EMCON/OWT

The Board reviewed a resolution and memorandum from District Engineer regarding the landfill gas system modifications. General Manager reported that last month the Board authorized scheduling this public hearing and authorized Shaw EMCON/OWT (Shaw) to proceed with conceptual engineering design work on the landfill gas system improvements. General Manager stated that staff would like to award a design and build contract with Shaw which requires the public hearing, and adoption of the resolution in order to proceed. Staff feels that Shaw is especially well suited to perform the design and construction portions of this work.

Chair Albert opened the public hearing for any comments. There being no public comments, Chair Albert closed the public hearing.

ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

3) Adopt Resolution 2004-01 Authorizing Agreement with Shaw EMCON/OWT, Inc.

The Board reviewed resolution 2004-01 authorizing an agreement with Shaw EMCON/OWT, Inc.

It was moved by Director Bales, seconded, and *Unanimously Carried To: Adopt Resolution 2004-01 Authorizing Agreement with Shaw EMCON/OWT, Inc.*

4) Authorize Shaw EMCON/OWT, Inc. Scope-of-Work to Design and Construct Landfill Gas System Modifications

It was moved by Director Barlich, seconded, and *Unanimously Carried To: Authorize Shaw EMCON/OWT, Inc. Scope-of-Work to Design and Construct Landfill Gas System Modifications.*

5) Award Contract for Construction of Truck Scale Foundation, Road Widening, and Parking Expansion Project to McGuire & Hester of Oakland, CA

The Board reviewed a memorandum from Senior Engineer regarding award of contract for the miscellaneous paving projects to McGuire & Hester of Oakland, CA. Staff has identified that we need to widen the curves on the CalPine road to the landfill, provide additional paved employee parking, and convert some of the Last Chance Mercantile paved areas into additional customer parking. The District budget is currently short \$134,000 for this work, but it would be beneficial to do the work all at once since paving contractors will be on site for work on and around the scale. The additional money needed for this project is available in the reserves and the work will eventually need to be done.

Discussion followed regarding the use of rubberized asphalt for these paving projects. Senior Engineer stated that there is not enough paving to use rubberized asphalt, which is only for overlay use, and some of the areas need to be paved completely, therefore, it could not be used.

It was moved by Director Mancini, seconded, and *Unanimously Carried To: Award Contract for Construction of Truck Scale Foundation, Road Widening, and Parking Expansion Project to McGuire & Hester of Oakland, CA.*

6) Review December 16, 2003 Employee Safety Committee Meeting Minutes

The Board reviewed Safety Committee Meeting Minutes for December 16, 2003. General Manager reported that most of the work orders issued in 2003 have been completed with a few still in progress. Rich Norton and other staff continue to work hard on safety issues and implementation of the safety consultant's recommendations.

The Board directed staff to draft a letter to the MRF employees congratulating them on lowering the number of accidents in 2003 compared to prior years.

STAFF REPORTS

7) Status of MRF Improvement Project

General Manager reported that the MRF modifications are moving along well. He stated that the trailers have been purchased and are currently being constructed, and the trucks will be picked up on March 23rd by District staff. Staff is still waiting for the building permit. It is expected that this project, which will increase diversion rates, will be completed by summer when the flow of material increases.

8) Status of General Manager Recruitment Process

The Board reviewed the General Manager recruitment information sheet which will be incorporated into a brochure along with pictures of the District facilities. The Board suggested several changes be made to the brochure such as including that the current General Manager has been with the District for 25

years and that the salary will depend on qualifications. They also suggested adding that the District's workforce is very ethnically diverse.

9) Report on State Waste Management Board Issues

General Manager stated that he distributed information regarding the SWANA bill "Don't Ban Without a Plan". He also reminded Board members about the Landfill Symposium and Solid Waste Managers: Trends & Challenges Conference where Leon Panetta will be the keynote speaker. It will take place June 21-25 at the Hyatt Regency in Monterey.

10) Financial, Operating, and Recycling Reports

The Board reviewed the operating and recycling reports for February. February is a short month so tonnage is normally down, as well as income and expenditures. Tonnage and revenues were around the same as February 2003. Diversion rates were up from the month of January.

District Engineer thanked Director Mancini for meeting with Clark-Pinnacle to discuss the tracking of diversion from the RCI project. Randazzo has provided recycling numbers to District staff.

OTHER CORRESPONDENCE

11) Letter from BFI Waste Services Re: Greenwaste Processing

The Board reviewed a letter from Doug Kenyon, General Manager of BFI Waste Services of Salinas, regarding the disposal of greenwaste material coming from Salinas. General Manager reported that he and Doug had agreed to \$27 per ton for the greenwaste which is contaminated with household garbage. He also stated that it would generate additional income and provide additional bulking material for the biosolids composting operation.

12) Letter to Monterey County Public Works Re: Waiver of Tipping Fees

The Board reviewed the letter that was sent to Lew Bauman, Public Works Director for Monterey County regarding the waiver of tipping fees for illegally dumped waste, and offering a one time donation of \$1,000 to the County in the spirit of cooperation.

ADJOURNMENT

There being no further business to come before the Board at this time, the March 19, 2004 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned to April 16, 2004 by Chair Albert at 10:12 a.m.

RECORDED BY:

Julia Partida
Administrative Support Specialist/
Recording Secretary

AUTHENTICATED BY:

J. David Myers
General Manager