

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT
REGULAR MEETING MINUTES**

9:34 A.M., Friday
July 18, 2003

Boardroom
Monterey Peninsula Landfill
Marina, CA

MEMBERS PRESENT: Dan Albert, Chair
Gary Bales
Edith Johnsen
Tom Mancini
Sue McCloud
David Pendergrass
Jim Perrine

MEMBERS ABSENT: Jack Barlich, Vice Chair
William Gianelli

STAFF PRESENT: J. David Myers, General Manager
William Merry, District Engineer/Assistant General Manager
Ken Buchert, Legal Counsel
Rick Shedden, Senior Engineer
Richard Norton, Administrative Services Manager
Don Prescott, Finance/Information Systems Manager
Jim Griffith, Site Superintendent
Harry Hunzie, Materials Recovery Facility Manager
Heidi Feldman Public Education Coordinator
Rebecca Aguilar, Administrative Support Supervisor
Julia Partida, Administrative Support Specialist
Cheryl Hall, Public Education Assistant

OTHERS PRESENT: Bjorn Lundegard, City of Seaside
Scott Purdy, Vector Engineering
Adam Merry

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice having been duly given and the presence of a quorum established, the July 18, 2003, Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Albert at 9:34 a.m.

**PRESENTATION OF CERTIFICATE FROM USEPA
LANDFILL METHANE OUTREACH PROGRAM (LMOP)**

General Manager stated that the District had been recognized by the USEPA Landfill Methane Outreach Program, (LMOP) for its ongoing support of the LMOP program which helps in the development of landfill gas energy projects. General Manager stated that it was unfortunate that there were not more landfill gas projects like the District's since a lot of waste generated fuel just goes to waste.

CONSENT AGENDA

Following a motion by Director Johnsen and seconded, the Board approved the following actions:

- 1) Approve Minutes of June 20, 2003 Regular Meeting.**
- 2) Approve Warrants #40787 - #40992.**

ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

3) Accept Updated Site Master Plan and Preliminary Closure/Post-Closure Plan (Presentation by Vector Engineering)

General Manager stated that Scott Purdy, President of Vector Engineering, was prepared to give the Board a presentation on the updated site master plan. He stated that Vector Engineering had been working on the update for several months and had done a great job. Staff was requesting Board approval to proceed with the recommended changes in the master plan update. The California Regional Water Quality Control Board (CRWQCB) will need to approve the updated plan and a CEQA process will be necessary before any changes can be implemented.

Scott Purdy addressed the Board and stated that Vector previously worked with District staff during the design of Module 4. He stated that the site master plan update was required by the CRWQCB and served as a blueprint for the future development of the site. One of the major objectives in updating the master plan was to review the previous master plan and evaluate the feasibility of increasing the currently permitted landfill waste capacity and site life. Mr. Purdy gave the Board a presentation illustrating how the various changes would affect and benefit the District site. He stated that by increasing the currently permitted perimeter sub-grade slopes, from 3:1 to 2:1, increasing the currently permitted final refuse side-slopes, from 4:1 to 3:1, utilizing a sliver fill technique in previously closed areas of the landfill, and increasing the currently permitted final top deck elevation, from 260 feet to 445 feet, the landfill capacity would be expanded from 33 million tons to 48.75 million tons and the site life would increase from 87 years to 114 years. Other objectives included revising the existing fill sequence and sand excavation plan, handling internal storm water runoff and perched groundwater seepage efficiently, minimizing soil handling and stockpiling requirements, and updating closure/postclosure cost estimates.

Board discussion followed regarding the various changes and the review process for the master plan. Mr. Purdy stated that upon Board acceptance, the plan would be submitted to the CRWQCB for approval. A revised Solid Waste Facility Permit (SWFP) is also necessary and staff is currently preparing a Joint Technical Document (JTD), with the specific intent of consolidating the existing two separate SWFPs for the landfill and materials recovery facility, into one overall facility permit. The JTD will be submitted to the California Integrated Waste

Management Board and the Monterey County Health Department as part of an application for a revised SWFP, and to the CRWQCB as a Report of Waste Discharge (ROWD) application for revised Waste Discharge Requirements.

It was moved by Director McCloud, seconded, and *Unanimously Carried To: Accept Updated Site Master Plan and Preliminary Closure/Post-Closure Plan.*

4) Adopt Resolution 2003-07 Establishing District Investment Policy and Guidelines for Fiscal Year 2003-2004

It was moved by Director Perrine, seconded, and *Unanimously Carried To: Adopt Resolution 2003-07 Establishing District Investment Policy and Guidelines for Fiscal Year 2003-2004.*

5) Approve California Special District Association Bylaws Changes

The Board reviewed a letter from the California Special Districts Association regarding two proposed changes to the bylaws. The first change would add language to deal with elections by mail in case of a tie and the second would remove the requirement for mail ballots to be distributed by certified mail.

It was moved by Director Bales, seconded, and *Unanimously Carried To: Approve California Special District Association Bylaws Changes.*

6) Select New Representative to Monterey County Special Districts Association, and Report on LAFCO Election

General Manager reported that at the first special districts association meeting on July 15th, Peggy Shirrel from the Moss Landing Harbor District had been selected as the alternate special district representative to LAFCO. He also reported that the Monterey County Special Districts Association had elected Charlotte Townsend of the Carmel Area Wastewater District as the President, Ben Post of the Regional Park District as Vice President, and Russ Jefferies of the Moss Landing Harbor District as Treasurer.

General Manager stated that the Board needed to select another representative to the association since Director Perrine would not be able to serve because he has accepted a new job with the City of Porterville beginning in September. Director Mancini requested more information regarding meetings and other time commitments before agreeing to serve as the District's representative. The Board agreed to postpone this item until the August meeting.

7) Consider Renewal of State Adopt-A-Highway Permit

The Board reviewed a letter from CalTrans regarding the adopt-a-highway permit renewal. General Manager reported that the permit renewal would be for a period of five years for the eastern side of Highway 1 between Monterey and the Fort Ord main gate, and would require litter pickup at least twice a month. Previous renewals were for only a two year period.

It was moved by Director Perrine, seconded, and *Unanimously Carried To: Approve Renewal of State Adopt-A-Highway Permit.*

8) Authorize Location of "Sudden Oak Death" Material Collection Yard at District Site

The Board reviewed information for the SODBusters Project, a two year project managed by the University of California Wood Resources Group and funded by the California Department of Forestry and Fire Protection and the USDA Forest Service for the purpose of studying and perhaps eliminating the Sudden Oak Death (SOD) disease that has infected oak trees and certain plant species throughout the coastal region of California. General Manager stated that the university wanted to set up a collection yard at the District site. The cost to the District would be minimal and would probably not require a lot of space since most of the infected trees have only been found in Big Sur and are kept there. He stated that SODBusters would work with the tree haulers to ensure that any other infected trees in Monterey County were brought to the District site for evaluation. The District site would provide the proper disposal method which consisted of grinding up the trees and then sending them to a burn plant.

Director McCloud commented that she thought city foresters should be able to provide some input, but when she talked to the Carmel City Forester, he did not even know about the project. The General Manager was directed to contact SODBusters and request that a meeting be held with city foresters and other representatives. The Board will consider this issue at the August meeting after more information is obtained.

STAFF REPORTS**9) Status Report on South Santa Clara County (Norcal) Waste Negotiations**

General Manager reported that negotiations are still going on between Norcal Waste Systems and the Salinas Valley Solid Waste Authority (SVSWA) and others to see who will receive solid waste from South Santa Clara County when operations are cut back at their landfill later this year. He stated that San Benito County is now also anxious to receive the waste at their John Smith Landfill. After discussions with the Board finance committee, the District will only offer to negotiate with Norcal if an agreement cannot be arranged with the SVSWA or San Benito County.

10) Status of Fort Ord Demolition Projects

The Board reviewed a tracking list of the large demolition projects on the old Fort Ord. Board discussion was held on the actual size of the projects. District Engineer stated that the District has compiled the list with the help of FORA, but any additional or ongoing information that Board members or their staffs have in this regard would be helpful to District staff. The District would like to receive as much of the Fort Ord demolition material as possible and General Manager asked for Board members support to direct and ensure that waste within the District boundaries be brought to the District site.

District Engineer stated that there was nothing new to report on the variance application with the State. The requested sampling has been completed and preliminary findings show that it can be declared special waste. A determination is expected over the next few weeks and if favorable, proceedings will begin on the disposal variance which would include CEQA work.

11) Status of County Integrated Waste Management Plan and Non-Disposal Facilities Element

General Manager reported that the notices of public hearings had been posted for all cities to consider adoption of the Non-Disposal Facility Element (NDFE). The Five-Year County Integrated Waste Management Plan (CIWMP) Report will also be reviewed. General Manager stated that Heidi Feldman is available to assist member agencies.

12) Report on School Education Program

The Board reviewed a memorandum from Heidi Feldman detailing the public education program for fiscal year 2002-2003 and plans for 2003-2004. She and her assistant, Cheryl Hall, continue to do a great job in educating the public about recycling, composting, and other District activities. Heidi and Cheryl made 56 presentations to 3,260 participants, gave 69 tours for 2,252 people and participated in 13 other events serving another 950 people during the course of the year.

13) Financial, Operating, and Recycling Reports

The Board reviewed the operating and recycling reports for June. Financial reports were not available because of the end of the fiscal year. Total tonnage and overall diversion was up for the month of June over May because of an increase in sludge. Total diversion for FY 2002-2003 was up to 39% from 38% in 2001-2002.

General Manager reported that the District received recognition in a book written by Lanny Hickman, former executive director of SWANA, about the history of solid waste.

CLOSED SESSION

The Board met in closed session at 10:29 a.m. regarding the following:

Personnel Matter: Public Employee Performance Evaluation (General Manager)

The Board came out of closed session at 10:46 a.m. Legal Counsel reported that the Board had considered the performance evaluation as listed on the agenda and completed the evaluation. On a vote of 4 to 2 with one abstention, the Board recommended that the Board accept the recommendation of the negotiating committee regarding compensation.

It was moved by Director Pendergrass, seconded, and ***Approved by Chair Albert, Directors Bales, Johnsen, Mancini, McCloud and Pendergrass; Opposed by Director Perrine To: Authorize Increase in General Manager's Salary to \$132,400 Annually Retroactive to July 1, 2003.***

ADJOURNMENT

There being no further business to come before the Board at this time, the July 18, 2003, Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned to August 15, 2003 by Chair Albert at 10:47 a.m.

RECORDED BY:

Rebecca G. Aguilar
Administrative Support Supervisor/
Recording Secretary

AUTHENTICATED BY:

J David Myers
General Manager