

**MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT
REGULAR MEETING MINUTES**

10:30 A.M., Friday
December 19, 2003

Boardroom
Monterey Peninsula Landfill
Marina, CA

MEMBERS PRESENT: Dan Albert, Chair
Gary Bales
William Gianelli
Ken Gray
Tom Mancini
Sue McCloud
David Pendergrass

MEMBERS ABSENT: Jack Barlich, Vice Chair
Edith Johnsen

STAFF PRESENT: J. David Myers, General Manager
William Merry, District Engineer/Assistant General Manager
Robert Wellington, Legal Counsel
Rick Shedden, Senior Engineer
Don Prescott, Finance/Information Systems Manager
Heidi Feldman Public Education Coordinator
Rebecca Aguilar, Administrative Support Supervisor
Julia Partida, Administrative Support Specialist
Cheryl Hall, Public Education Assistant
Nancy Novoa, Sales Clerk/SEIU Secretary

OTHERS PRESENT: David Fortune, City of Seaside

ROLL CALL AND ESTABLISHMENT OF QUORUM

Notice having been duly given and the presence of a quorum established, the December 19, 2003, Regular Meeting of the Monterey Regional Waste Management District Board of Directors was called to order by Chair Albert at 10:30 a.m.

CONSENT AGENDA

Following a motion by Director McCloud and seconded, the Board approved the following actions:

- 1) Approve Minutes of November 21, 2003 Regular Meeting
- 2) Approve Warrants #41803 - #41978

ITEMS FOR BOARD CONSIDERATION, DISCUSSION AND ACTION

3) Adopt Resolution (2003-12) of Appreciation for Outgoing Pebble Beach Representative Bill Gianelli

It was moved by Director Mancini, seconded, and *Unanimously Carried To: Adopt Resolution of Appreciation 2003-12 for Outgoing Pebble Beach Representative Bill Gianelli.*

Chair Albert presented Director Gianelli with the resolution. He thanked Director Gianelli on behalf of the Board and District staff for his stabilizing influence and valuable input to the Board throughout the past eight years. Director Gianelli stated that it had been a pleasure to serve on what he considered one of the best boards.

Director Bales thanked Director Gianelli for all of his good work and willingness to serve on various Board committees.

4) Appoint Leo Laska, New Representative from Pebble Beach Community Services District to Monterey Regional Waste Management Authority, Director-at-Large on Monterey Regional Waste Management District Board of Directors

The Board reviewed Pebble Beach Community Services District (PBCSD) Resolution 03-31 appointing Leo Laska as the PBCSD representative to the Authority Board and requesting that Mr. Laska also be appointed as the director-at-large on the District Board. General Manager commented that until there is a change to member jurisdictions, it was convenient to appoint the PBCSD representative on the Authority Board to serve as the director-at-large on the District Board. Mr. Laska's four year term will begin in January 2004.

It was moved by Director Mancini, seconded, and *Unanimously Carried To: Appoint Leo Laska, New Representative from Pebble Beach Community Services District to Monterey Regional Waste Management Authority, as Director-at-Large on the Monterey Regional Waste Management District Board of Directors.*

5) Approve Process for Interviewing Executive Search Firms at the January 16, 2004 Board Meeting

General Manager stated that, as requested at the November Board meeting, he had contacted the four search firms and all were available to give presentations at the January 16th Board meeting. General Manager also stated that Legal Counsel had determined that the interviews must be conducted in open session, but the firms can be asked to wait outside the Boardroom until it is their turn so that they will not gain advantage over the others.

Board discussion followed regarding how much time should be allotted for each interview and what type of questions should be asked. The Board decided to schedule the interviews, alphabetically, in half hour intervals to allow time for Board discussion after each interview. The Board also decided that staff should prepare the questions with input from the Board. General Manager stated that if there were any questions that Board members would like asked, they should be given to staff by January 7th.

The Board discussed the selection process after the interviews. General Manager asked who should meet with the selected firm to negotiate the contract. The Board recommended that staff negotiate and finalize the contract once a firm was selected.

The Board also discussed negotiations with the selected candidate, such as housing and relocation costs, and it was decided that such terms could be determined once a candidate had been selected.

6) Consider Scheduling Strategic Planning Session in April 2004

General Manager stated that the first strategic planning session had been held on April 29, 2002 and nearly all of the objectives had been completed. Staff wanted to schedule another session in 2004 before the budget for 2004-2005 was finalized and to focus on larger issues, such as future levels of service and the organizational structure after the retirement of the General Manager.

Board discussion followed regarding dates, location, meals, and facilitator. April 26 was selected as a first choice and April 19 as a second choice. The Board decided to hold the strategic planning session at an off site location from 9 a.m. to 1 p.m. with continental breakfast, and Marilyn Snider as the facilitator.

General Manager stated that if Marilyn was not available on the dates selected, he would contact Board members with date availability in order to reschedule.

7) Approve Board Meeting Schedule for 2004

The Board reviewed the Board Meeting Schedule for 2004.

It was moved by Director Mancini, seconded, and ***Unanimously Carried To: Approve Board Meeting Schedule for 2004.***

8) Consider Improvements to Environmental Park Site Entrance

General Manager commented that staff had been trying to improve the site entrance and was requesting input from the Board. Staff recommended hiring a landscape architect to design a low maintenance landscape design that requires no water since none is available at the front gate. On site materials and staff could be used to lower costs. General Manager stated that he would ask the landscape architect for improvement suggestions on the front gate system.

It was moved by Director McCloud, seconded and ***Unanimously Carried to: Hire Landscape Architect to Create Landscape Design and Bring Proposal Back to the Board at the January 16, 2004 Board Meeting.***

STAFF REPORTS

9) Financial, Operating, and Recycling Reports

The Board reviewed the financial, operating, and recycling reports for November.

10) Preliminary Report on Salinas River Rubber Dam and its Potential Effects on Groundwater Adjacent to the Landfill

General Manager reported on the Salinas River Rubber Dam. District Engineer had received an update from the Monterey County Water Resources Agency (MCWRA) staff. The MCWRA is considering placing the rubber dam on the other side of the Blanco drain. This would be a better location for the District since it would be farther away from the site. Staff will keep the Board advised as this project is further developed.

OTHER CORRESPONDENCE

11) Letter From LAFCO Re: Carmel Valley Incorporation Update

The Board reviewed a status report from LAFCO regarding the proposed incorporation of Carmel Valley.

12) Letters From SCS Engineers and Addis Power Group Re: Site Tour

The Board reviewed a letter from SCS Engineers and an email from Addis Power Development thanking the District for a tour of the facilities.

ADJOURNMENT

There being no further business to come before the Board at this time, the December 19, 2003 Regular Meeting of the Monterey Regional Waste Management District Board of Directors was adjourned to January 16, 2004 by Chair Albert at 11:22 a.m.

RECORDED BY:

Julia Partida
Administrative Support Specialist/
Recording Secretary

AUTHENTICATED BY:

J. David Myers
General Manager